eStatement Enrollment Changes
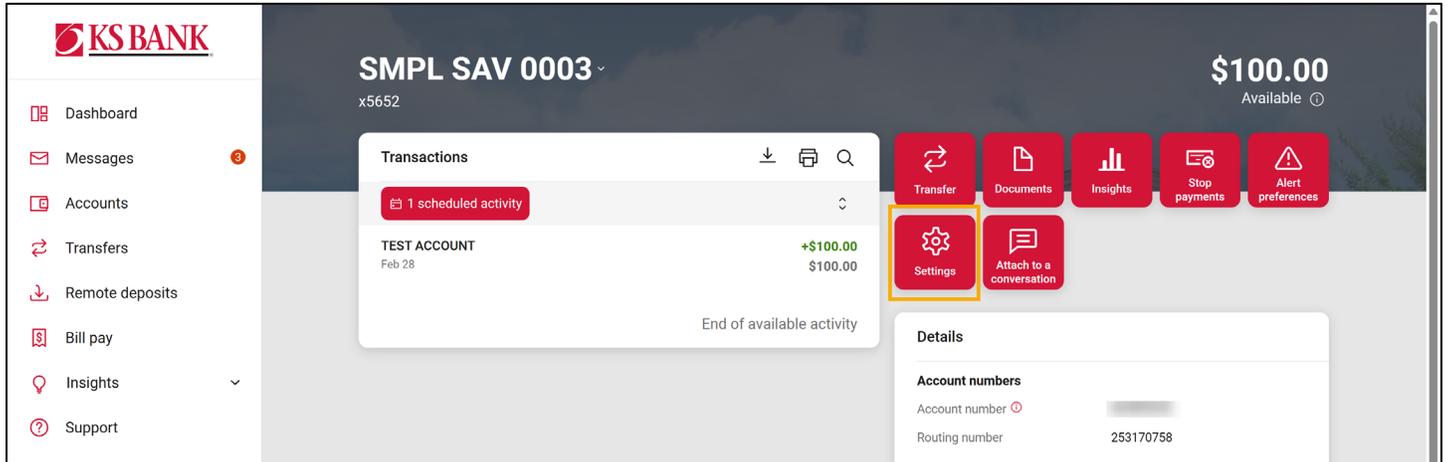
Need to make changes to your eStatement enrollment?

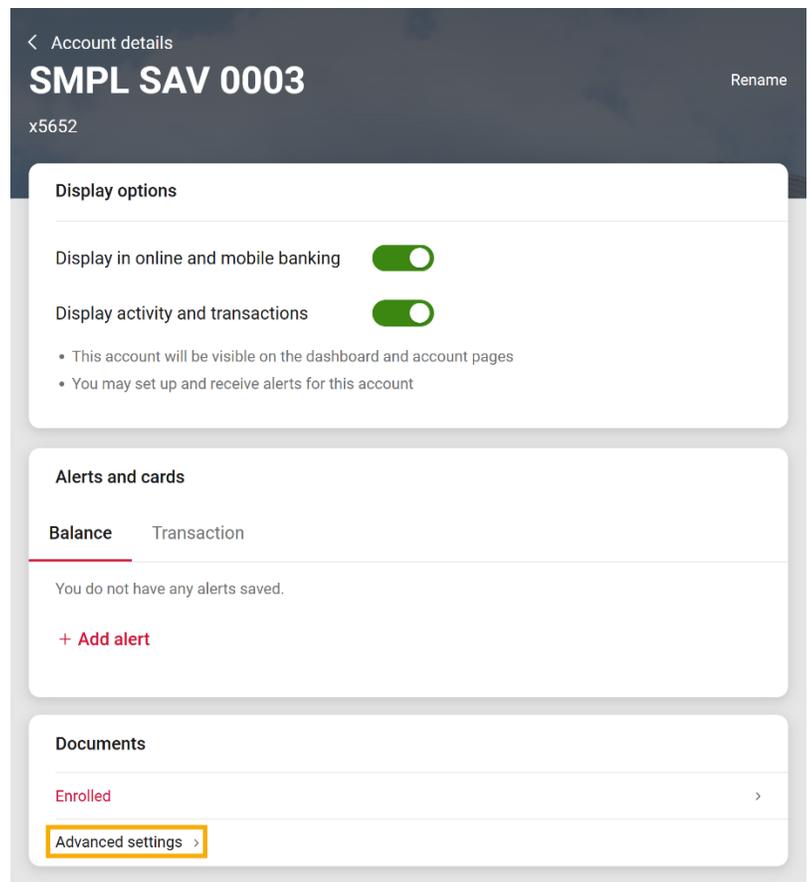### Step 1

Open your account and click **Settings**.

Step 2

Select **Advanced settings.**

Step 3

Select **Sign Up/Changes** to modify which accounts are enrolled. Click the **>** to see all document types available for the account. Click **Save Settings** once done.

Documents

eStatements/Notices   **Sign Up/Changes**   Email Settings   Additional Recipients   Disclosures

Instructions: Below is a list of accounts and document types that are available for enrollment in electronic delivery. You may place a check next to any document you wish to enroll or place a check next to any account(s) in which you wish to enroll all documents. If you uncheck any document or account, you will be unenrolled in electronic delivery for those applicable documents and/or accounts. No selections will be saved until you select the "Save Settings" button.

☑ Enroll All Available Accounts and Document Types Shown

Enroll Accounts

> ☑ CHOICE 0002

> ☑ SMPL SAV 0003

Save Settings   Refresh

Step 4

Select **Add Additional Recipients** to set up another person to receive eStatements on your accounts.

Documents

eStatements/Notices   Sign Up/Changes   Email Settings   **Additional Recipients**   Disclosures

You currently have no Additional Recipients. Please be aware that additional recipients will see your check images and security phrase. Username is the log-in name the additional recipient will use when signing in to view the statement and/or document. It may not contain spaces or special characters. The Access Pin is the recipient's password and must be between 8 and 12 characters in length, containing both alpha and numeric characters. It is case sensitive and will expire every 6 months.

Add Additional Recipients